

Immediate Opening: General Counsel – Texas Conference of Urban Counties

The Texas Conference of Urban Counties seeks qualified candidates for an immediate opening in the position of General Counsel. The Texas Conference of Urban Counties is an Austin-based trade association of Texas county governments from the urban areas of the state. The Urban Counties provides advocacy services on behalf of member counties, as well as education services and some direct member services such as aggregated energy procurement and a growing program of collaborative software procurement and development. The General Counsel position serves as the lawyer for the Urban Counties and for several affiliated corporate entities. This is a full time position with compensation commensurate with experience.

The following are responsibilities of the General Counsel:

- Provide legal counsel and guidance to officers and management on all legal matters relevant to the Urban Counties and its affiliated entities;
- Draft, review and approve policies and procedures, bylaws, resolutions and other documents related to governance, regulatory compliance, and business operations;
- Provide legal support for aggregated electric supply contract procurement and negotiation;
- Provide association members general legal analysis of legislative, regulatory, administrative and legal developments relevant to urban counties; and
- Participate in the development and execution of state legislative strategies, including reviewing and analyzing legislative and regulatory proposals, drafting amendments and communications related to legislative proposals, communicating with State officials, and providing legislative testimony.

The successful candidate will possess most, if not all, of the following qualities:

- A minimum of 8 years of relevant legal experience;
- Strong interpersonal, communication and presentation skills;
- Strong skills in contract drafting and negotiation;
- Working knowledge of non-profit corporate law and governance issues;
- Working knowledge of local government, with emphasis on county government and laws applicable to counties, including, but not limited to, open government and purchasing requirements;
- Working knowledge of state legislative process and experience in drafting legislation; and
- Knowledge of deregulated electric industry, electric supply contracts, and electric regulatory issues focused on aggregation and customer rights and protections.

Applicants must be licensed to practice law in the State of Texas and be in good standing with the State Bar. Some travel is expected.

The General Counsel position will be compensated as an independent contractor. Compensation will include allowances for benefits, professional liability insurance and self-employment taxes. Office space, equipment, and support will be provided at the Urban Counties offices.

Interested candidates should forward a letter of introduction and resume to:

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